Mulitple Appia® stockpiles FAQ

This guide is designed for users who have questions about paying contractors or suppliers multiple times for the same item or material and assumes you already know how to create a stockpile in the Appia service.

Things to know

- Don't create a stockpile until you are ready to create a payment for the contractor.

- Items do not need to be placed in a daily report for the stockpile to pay out.

- Stockpiles will allow a larger quantity of an item to be stockpiled than the item is authorized, but the Appia service will give you an error message if that happens.

Frequently asked questions

You'll see information on increasing the value of the stockpile and editing the recovery date in the next sections.

Why is my recovery quantity more than the item usage in the history and how do I fix it?

When you have more than one stockpile for one item, the dollar value amounts will match, but the quantity values won't. To fix this, change the date in the **Begin Recovery On** field for the remaining stockpiles to after the first stockpile has been fully recovered and paid.

How do I pay the contractor for the stockpile?

Create and approve the payment after you create the stockpile.

The Appia service doesn't pay out stockpiles by quantity like an item on a daily report. Daily reports are under the Work Performed tab in the payment. After you create a stockpile, you'll see the Stockpile tab in the payment.

Then when the stockpiled item is added to a daily report, the item is recovered, and it's paid out when the daily report is approved and the payment is made.

When I create more than one stockpile for an item, does the second stockpile pay out once the first is fully recovered?

No. Stockpiles pay out based on the recovery date. If you create stockpiles with the same recovery date, they'll pay out at the same time for the quantity entered in the daily report. Instead of creating more than one stockpile, increase the value and quantity of the single stockpile.

Do I need multiple stockpiles if the contractor has different suppliers on order and needs the advance to pay the suppliers?

No. Your best practice would be to make one stockpile, then increase the quantity and value every time you need to make an additional advancement to the contractor.

Do I need multiple stockpiles for the same item if I get that item every two weeks?

No. Increase the value and the quantity for the current stockpile instead.

> **But I need multiple stockpiles for one item for book keeping purposes.**
>
> Okay. Then you can make multiple stockpiles.
>
> However, it's important that you continuously change the date in the **Begin Recovery On** field in the remaining stockpiles to after the first stockpile has been fully recovered and paid before beginning recovery on the second one. Edit the date of the Begin Recovery On field of the remaining stockpiles to after the second stockpile fully recovers, and keep doing this until you have only one stockpile left.
>
> Stockpile recovery is based on the recovery date and the dates of the quantity placed in a daily report. This means recovery of multiple stockpiles will happen at the same time instead of waiting until the first stockpile completes before recovery starts on the second if the recovery date isn't adjusted.
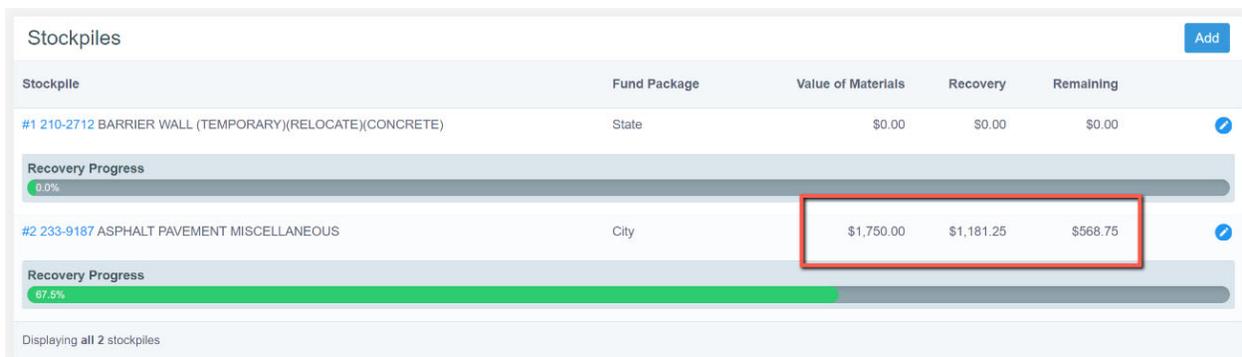
Increase the value and quantity of a stockpile

This example uses a stockpile that has already paid out once. You can increase the value and quantity of the stockpile and change the recovery date at the same time.

Before you change your stockpile, you should know the dollar amount and the quantity of the change.

1. Click the **Stockpile** tab for your project.

2. Note the current value of materials and the remaining quantity.

Value of Materials	$1750.00
Remaining	$568.75

3. Click the pencil **Edit** icon for the stockpile.

The value change field displays the current value of the stockpiled item.

4. Enter the change of value (NOT the total value) of the stockpile. This value can't be greater than the item's authorized amount. In our example, we're adding a value of **$875**.

5. The Quantity Change field displays the quantity of the stockpiled item. Enter the change of quantity (NOT the total quantity) of the stockpile. In our example, we're adding **5** to the current quantity.

Current Value of Materials
$1,750.00

Current Quantity for Recovery
10.000

* Value Change

$875.00

* Quantity Change

5.000

* Begin Recovery On
05/10/2021

6. If you're also going to change the recover date, skip to the next section. If not, click **Save**.

The Appia service adds the value and the quantity changes to the stockpile. Note the **Value of Materials** and **Remaining Quantity** fields have changed to include the added amount.

	Original	Added	New
Value of Materials	$1750.00	$875.00	$2625.00
Remaining	$568.75	$875.00	$1443.75

Edit the recovery date

You can increase the value and quantity of the stockpile and change the recovery date at the same time.

The **Begin Recovery On** date must be before the **Adjustment Effective Date**.

- **Begin Recovery On** – The date when you can begin recovering the funds advanced to the contractor. This date must be after the notice to proceed date.

- **Adjustment Effective Date** – The date when changes to the stockpile recovery rate will become effective. You cannot enter an effective date prior to the current effective date.

1. Click the **Stockpile** tab for your project and then the pencil **Edit** icon for the stockpile if you're not already there.

2. Enter the new date to begin recovery in the **Begin Recovery On** field. If you have multiple stockpiles, make sure this date is **after** the first stockpile ends recovery.

3. The Begin Recovery Date must be before the Effective Date. If it's not, update the date in the **Adjustment Effective Date** field.

4. If you're also going to change the value and quantity of the stockpile, read the previous section. If you're finished, click **Save**.